



PROJECT MANAGEMENT INSTITUTE
Belgium Chapter

Volunteering Opportunities

It is their passion, their willingness to share their knowledge, the way they devote a scarce resource – their time – to get things done, that is the most exceptional.

-- Mark A. Langley – President and CEO PMI

PMI Belgium Chapter offers a lot of volunteering opportunities for its members.

By sharing their time, experience and expertise, PMI volunteers will:

- Develop leadership and business skills by serving on the Chapter Board of Directors or by taking part in national and local events and activities
- Benefit from a wide variety of educational, networking and career-advancing opportunities
- Build their professional network and benefit from relationships they develop with other Project Managers

These are the motivators that drive our volunteers to:

- Give back to the profession
- Earn PDUs
- Get experience for a future certification
- Network for current or future job
- Learn new skills to enhance your career
- Social reasons
- Prestige

4 Core values of Volunteering

Our expectations are built around the 4 following strong values: Commitment, Integrity, Respect and Quality.

Commitment

- Attend the activities that I sign up for support
- Perform the job assigned and work the number of hours required to achieve my commitment
- Understand that from time to time I will have to deal with competing personal and professional responsibilities
- Contact a committee member as a professional courtesy to let them know as my plans change and I cannot complete an assigned task

- Inform a Committee Member in case I am not able to meet my commitment for any reason
- I will spontaneously propose to handover my work to another volunteer in a professional manner

Integrity

- As a volunteer, I may be asked to serve in a number of capabilities in which I interact with third-party vendors or other chapters. I will conduct work on behalf of PMI Belgium Chapter with the highest standard of honesty, integrity and fairness, therefore, avoiding conflicts of interest, both real or perceived, avoiding appearance of misconduct or improper behavior that jeopardize the reputation of the PMI Chapter or other PMI Chapter affiliation
- As a volunteer I agree to adhere to the PMI Code of Ethics and Professional Conduct

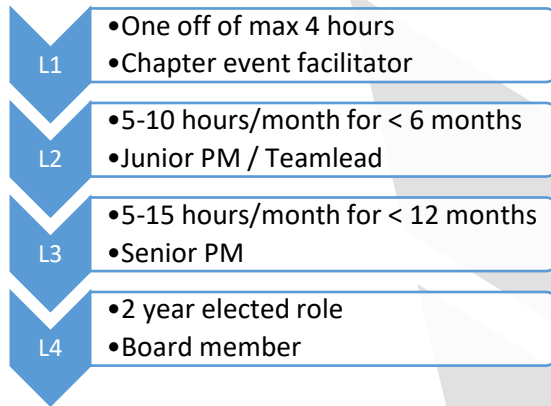
Respect

- As a volunteer, I will interact with a diverse population representing members, vendors and other chapter affiliations. I will treat everyone with the same respect and dignity

Quality

- As a volunteer, I will work with the PMI Belgium Chapter to promote quality in the services we offer and programs we deliver to the PMI membership and surrounding Belgium area

Volunteer Management Model



Level 1: Entry Level

- Mostly time-limited to a single event
- Execution of practical tasks (instructions are provided)
- Can be an ad-hoc assignment and multiple assignments are possible
- For example: Registration staff, photographer, ...

Level 2: Project Role

- Work with the PM and sponsor to deliver the expected outcomes
- Can have team members assigned
- Reports to the board
- For example: PM for a satellite event or a Chapter event

Level 3: Leadership Role

- Work with sponsor to deliver project benefits
- Lead a project team of L1 and L2 volunteers
- Report to the board

- For example: PM for the PM Fair or a Chapter event

Level 4: Elected Chapter Officer

- Level 4A: Associate Director (Tier 3)
 - < 15 hours/month
 - Assist the director in his tasks
 - Start position to grow to T2 or T1
- Level 4B: Director or Mgmt. team (Tier 2 or 1)
 - > 15 hours/month
 - Execute the day-to-day activities within his/her area
 - Work without guidance but aligned with the strategic plan
 - Give orientation for defining the future of the chapter
 - Result oriented and hands-on mentality
 - Reports to the board against pre-defined KPIs

Current initiatives

Current ongoing initiatives within the PMI Belgium Chapter

- **VDAB**

We provide high-level project management training to unemployed people through the VDAB organization. This year we want to expand this initiative towards Brussels and Wallonia
- **GROW**

Our mentoring program, in which our members connect and start a one-year commitment to mentor someone or to be mentored
- **PM FAIR**

Our yearly highlight event: a full day of immersion in project management and leadership topics.

Events

Six times a year we organize a chapter event around a certain topic. Satellite events have a smaller scale and are organized in different areas in the country

New initiatives

New initiatives to be piloted in the next coming months are to be found in vrms.pmi.org

Contact information

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